



## The Governing Body

### Staffing, Premises and Commerce

#### Main Purpose

The committee of the Governing Body shall

- take a strategic role in setting the staffing provision, maintaining the fabric and site of the school, and ensuring that the standards of financial regularity high;
- monitor all aspects of staffing, premises maintenance and economics of the academy trust.

#### Terms of reference

- To ensure that the school is strategically and operational in line with the Academies Financial Handbook.
- To consider and advise the Governing Body on standards and other matters relating to the school's financial management, including the approval of the yearly budget.
- To monitor the school's financial performance relative to the budget throughout the financial year, and make appropriate changes considered necessary.
- To consider resourcing issues within the School Development Plan priorities.
- To arrange for the Governing Body to be represented at discussions or through written correspondence with the Education & Skills Funding Agency.
- To consider reports and recommendations from the school's auditors.
- To direct the school's programme of internal scrutiny and report to the Governing Body on the adequacy of the school's financial and other controls
- To consider reports concerning the annual spend of Pupil Premium and Sports Premium.
- To scrutinise information regarding the sustaining or development of the school site, gathered from internal monitoring or external review.
- To scrutinise information regarding Health and Safety, gathered from internal monitoring and external review.
- To receive an annual report of Performance Appraisal.
- To keep under review the management and structure of the school day.
- To ensure that there is appropriate work/life balance for staff and that their well-being is appropriately cared for.
- To keep the staffing structure of the school under review.
- To amend and approve policies that encompass the areas of staffing provision, resourcing and premises management, including the risk register.

#### Quorum

One half of the number of Governors currently appointed.

## Composition

Name of Governor	End of term of office
Mr Ken Muir	02.07.21
Mr Richard Gill	26.11.21
Rev Clive Leach	Ex-officio

## Positions

Chair: Mr Ken Muir

Clerk: Mrs Sue Hill

## School Representation

The Principal may delegate responsibility for representation to the Assistant Principal for Pastoral and the Deputy Principal. Only the Principal has voting rights, being an ex-officio member of the Full Board.

## Valid period

Approved on 09.09.19 for the academic year 2019-2020

## Review

Business meeting, September 2019